



# annabeth olivia mellon

## say hello

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[annabetholivia.com](http://annabetholivia.com)

## highlights & strengths

- eight years' experience working in media production plus three years' experience in background casting
- superior written and verbal communication skills
- interdisciplinary approach & out-of-the-box thinking
- unique background in children's media, gender studies, and advocacy

## industry skills

- one liner schedules, shooting schedules, background breakdowns, and call sheets
- lookbooks and moodboards
- production scheduling and budgeting
- proficient in Microsoft Excel and Adobe Premiere
- comfortable with Microsoft Teams, Microsoft Outlook, Slack, and Zoom
- basic motion graphics and graphic design
- art department experience
- typing speed of 90 wpm
- location scouting and management

## relevant experience

STAFF CASTING DIRECTOR

CENTRAL CASTING GA

(MAY 2021 - JUL 2024)

accurately, creatively, and efficiently cast background actors to meet clients' creative and logistical needs • spearheaded and organized internal training and professional development projects • developed relationships with vast network of talent as well as production clients • acted as background casting department head for nine productions, including two feature films

*previous positions held: Casting Assistant, Associate Casting Director*

PRODUCER, 1ST ASSISTANT DIRECTOR

VARIOUS SHORT FILMS

(2019 - 2024)

have produced and/or assistant directed over ten student and microbudget indie shorts • manage all paperwork for production (talent releases, location releases, equipment rentals, etc.) • assist directors with casting and rehearsal processes • create all production schedules and communicate schedules, logistics, and production info to cast and crew

*work selected for Cobb International Film Festival, Reel Sisters of the Diaspora Film Festival, Crimson Screen Horror Fest, and more*

MULTIMEDIA CONTENT CREATOR

GLOBAL BUSINESS SCHOOL NETWORK

(SEP 2020 - MAY 2021)

communicate remotely with international communications team to assemble raw footage, graphics, and music into longform and shortform video content across multiple web platforms • pitch promotional video concepts to executives across various departments

*previous position held: Multimedia Intern*

## education

THE UNIVERSITY OF ALABAMA

BACHELOR OF ARTS (DEC 2020)

GPA: 4.0

double major: Gender, Media, and Cultural Studies + Creative Media (Film)  
thesis research: Girlhood, Boyhood, and Representation in Animation